

October 22, 2018

Dear Parents,

If you would like to apply for enrollment, for the 2019-2020 school year, please fill out the attached application form and return it to the school office as soon as possible. Current Preschool and Pre-Kindergarten enrollment does not automatically hold a place in Pre-Kindergarten or Kindergarten for the following year. Parishioners who practice their faith and who keep their stewardship commitment have equal opportunity.

Because of our increase in enrollment, it is necessary to follow closely the procedure for the order of admittance as stated in the Magdalen Catholic School Handbook.

The handbook states:

Order of Admittance

1. Magdalen parishioners with children in grades K-8 already attending Magdalen Catholic School, who attend Mass on Sundays and fully participate in stewardship.
2. Magdalen parishioners who do not have children in grades K-8 already attending Magdalen Catholic School, who attend Mass on Sundays and fully participate in stewardship.
3. Catholics from another parish with no school (priority given to St. Vincent de Paul), with children in grades K-8, already attending Magdalen Catholic School.
4. Catholics from another parish with no school (priority given to St. Vincent de Paul), with no children attending Magdalen Catholic School.
5. Non-Catholics.
6. The pastor makes final decisions regarding admittance.

Frequently Asked Questions

1. *“Who is a Magdalen parishioner?”* A Magdalen parishioner is a Catholic who is properly registered at Church of the Magdalen.
2. *“What is the first step?”* Catholic parents are expected to be registered in their parish, practice their faith by attending Mass each Sunday, and be active stewards. An application must be on file with the school office and a stewardship form must be on file with the parish office.
3. *“What is my stewardship commitment?”* There must be an active record of stewardship of time, talent, and treasure.
4. *“What if I belong to a different parish?”* Catholics who are registered in a parish other than Magdalen must make arrangements with their pastor.
5. *“What if I am not Catholic?”* Non-Catholics are charged tuition to be paid monthly. Arrangements must be made through the parish office. Payments must be kept current, with the final payment due by May 1st.

Entrance Age for Preschool, Pre-Kindergarten and Kindergarten

To enter Kindergarten, PK, or PS, a child must be 5 years old (K), 4 years old (PK), or 3 years old (PS) on or before August 31st. This is a requirement in the state of Kansas.

If you have any questions, please call the school office.

Magdalen Catholic School

Application for Enrollment

2019-2020 School Year

Date: _____

Child's Information: Student Name: _____ DOB ____/____/____ Gender: F M
First (legal) Middle Initial Last Month Day Year

Future Grade in August 2019: _____ Home Address: _____
Street City State Zip

Home Phone: _____

Ethnicity: (circle letter that applies) American Indian/Alaskan Native/Hawaiian Native/Pacific Islander(I) Hispanic/Mexican(M) Hispanic-Not Mexican(H)
 Asian-American/Vietnamese(V) Asian-American/Not Vietnamese(A) Black/African-American(F) Black-Not African-American(B) Caucasian(C) Middle Eastern(E)

Primary language spoken at home: _____

My public school district is: (circle) USD259 (11)-Wichita/Kechi/Bel Aire USD260 (12)-Derby USD385 (46)-Andover
 USD375 (44)-Circle/Towanda/Benton USD402 (56)-Augusta USD-262 (14)-Valley Center

Religion: _____ Baptized? Yes No Received 1st Communion? Yes No

Last School Attended: _____

School Address: _____
Street City State Zip

Phone: _____ Fax: _____

IEP or other Special Needs: Yes No Health Concerns: _____

Session Preferred for PS (3 yr) & PK (4 yr)
 PS AM__T,Th PM__T,Th
 PK AM__M,W,F PM__M,W,F PM__M thru F
Kindergarten classes are full day M-F

Student lives with (circle): Mother & Father / Shared Mother & Father / Mother Only / Father Only / Other _____

Second Child's Information: Name: _____ DOB ____/____/____ Gender: F M
First (legal) Middle Initial Last Month Day Year

Future Grade in August 2019: _____ Home Address: _____
Street City State Zip

Home Phone: _____

Ethnicity: (circle letter that applies) American Indian/Alaskan Native/Hawaiian Native/Pacific Islander(I) Hispanic/Mexican(M) Hispanic-Not Mexican(H)
 Asian-American/Vietnamese(V) Asian-American/Not Vietnamese(A) Black/African-American(F) Black-Not African-American(B) Caucasian(C) Middle Eastern(E)

Primary language spoken at home: _____

My public school district is:(circle) USD259 (11)-Wichita/Kechi/Bel Aire USD260 (12)-Derby USD385 (46)-Andover
 USD375 (44)-Circle/Towanda/Benton USD402 (56)-Augusta USD-262 (14)-Valley Center

Religion: _____ Baptized? Yes No Received 1st Communion? Yes No

Last School Attended: _____

School Address: _____
Street City State Zip

Phone: _____ Fax: _____

IEP or other Special Needs: Yes No Health Concerns: _____

Session Preferred for PS (3 yr) & PK (4 yr)
 PS AM__T,Th PM__T,Th
 PK AM__M,W,F PM__M,W,F PM__M thru F
Kindergarten classes are full day M-F

Student lives with (circle): Mother & Father / Shared Mother & Father / Mother Only / Father Only / Other _____

Birth Certificate and Baptismal Certificate are required prior to first day of school.

Fill out parent information on reverse side of form.

FINANCIAL AND MEMBERSHIP REQUIREMENTS: Catholic applicants must complete parish registration (including stewardship card/forms) and demonstrate reliable stewardship of time, talent, and treasure. Non-Catholics must make financial arrangements at the parish office.

PLEASE DO NOT CONSIDER THIS AN ACCEPTANCE FORM. We cannot guarantee your child a spot with this application. Acceptance in PS & PK does not guarantee a place when entering K. Children in grades K-8 already attending Magdalen and their siblings, who attend Mass on Sundays and fully participate in stewardship, will be enrolled first.

Magdalen Catholic School
 2221 N. 127th Street E
 Wichita, KS 67226
 Phone: 316-634-1572 Fax: 316-634-6957

Circle one: **Father/Step-Father/Guardian** Name: _____
First Last

Address: (leave blank if same as child) _____
Street City State Zip

Religion: _____ Current Parish: _____
Parish City State

Home Phone: _____ Cell Phone: _____

Email Address (please print clearly): _____

Father's Employer: _____ Employer's Phone: _____

Marital Status: (circle) Married Single Widowed Separated Divorced Annulled Remarried

Alumnus of Magdalen _____ Alumnus of KMC _____ Alumnus of BC _____

Circle one: **Mother/Step-Mother/Guardian** Name: _____
First Last

Address: (leave blank if same as child) _____
Street City State Zip

Religion: _____ Current Parish: _____
Parish City State

Home Phone: _____ Cell Phone: _____

Email Address (please print clearly): _____

Mother's Employer: _____ Employer's Phone: _____

Marital Status: (circle) Married Single Widowed Separated Divorced Annulled Remarried

Alumnus of Magdalen _____ Alumnus of KMC _____ Alumnus of BC _____

PS and PK students will not be screened.
K-8 students, new to Magdalen, will be screened.

Pre-School children must be 3 years of age by August 31, 2019 (and fully potty trained for 2 months)

Classes available: **AM Class** - Tu. & Th. (7:50-11:00)
PM Class - Tu. & Th. (12:05-3:15)

Pre-Kindergarten children must be 4 years old by August 31, 2019

Classes available: **AM Class** - Mon., Wed. & Fri. (7:50-11:00)
PM Class - Mon., Wed. & Fri. (12:05-3:15)
PM Class - Mon. through Fri. (12:05-3:15)

Kindergarten children must be 5 years old by August 31, 2019

Class available: **Full Day** - Mon. through Fri. (7:50-3:20)

This Section is for Office Use Only

Rec'd App from Parent-Date: _____

Status of Application - for Parish Office to complete/date
Parish Office must have stewardship card/forms on file before submitting this application

Envelope # _____
Reg. Date _____

- _____ Parishioner - Stewardship is well established. OK to screen.
- _____ Parishioner - Stewardship commitment is marginal. OK to screen.
- _____ Parishioner - Stewardship commitment is marginal. Do not screen at this time.
- _____ Parishioner - No record of stewardship commitment. Do not screen at this time.
- _____ New Parishioner - OK to screen. _____ New Parishioner - Do not screen at this time.
- _____ Non Parishioner - OK to screen. _____ Non Parishioner - Do not screen at this time.